

EDUCATIONAL OFFICER REPORT – 2023 Annual general meeting of Gabriola Power and Sail Squadron

During this past year, the first “post-pandemic” one where we could finally offer in-person instruction, we proceeded to fill the schedule with basic Boating courses and workshops requested by our various clientele groups. Many Islanders, new and long-term, purchased boats during the pandemic and they were eager to get their certifications (PCOC & Roc-M) and further their boating knowledge.

The Spring '22 series of Wednesday evening workshops held in the Basement of the Gabriola Community Hall was a great success. Follows, the list of Workshops and Study sessions offered along with the participation statistics:

- *VHF Radio operator's Certificate (Roc-M)* Study sessions held on April 6th & 13th, with Exam on the 13th instructed by Agathe Gaulin: 12 participants, 10 wrote the Exam and passed.
- *West Coast Weather Basics* by John Bullis, held April 20th: 14 participants.
- *Knots & Hitches for securing your boat* by Sean Lewis, assisted by Agathe Gaulin held on April 27th: 16 participants.
- *Planning for Extended Cruising* held on May 4th facilitated by Agathe Gaulin, with presentations from Li DeCosas, Lu Lazarotto & Georgette Duhaime: 6 participants.
- *Pleasure Craft Operator Card (PCOC)* Study sessions held on May 11th & 25th, with Exam on the 25th instructed by Agathe Gaulin: 10 participants, 7 wrote Exam and passed.

Our Spring '22 instructional program ended with the organizing of the first *Youth Boating Camp* offered over 2 days at the Gabriola Community Hall on May 5th & 6th, 2022. These 2 days were professional development days for the teachers at the Elementary School so children were free from classes. 23 youth aged 9 to 14 participated. Instructional activity stations were led by: John Bullas, Michael Casling, Dave Corman, Agathe Gaulin, Sean Lewis, Gary Small, Nigel Wells. Supporting roles filled by: Georgette Duhaime, Jean-Pierre VanPraet, Jude Briscoe, Li Small, Don Butt and Elaine Pierce. 16 youth wrote the PCOC exam on Friday afternoon and 15 passed.

The Fall '22 program of courses, again offered at the Gabriola Community Hall, included:

- *Pleasure craft Operator certificate (PCOC)* instructed by Agathe Gaulin on November 9th & 23rd: 5 participants; 2 taking for review purposes, only one wrote the Exam and passed.
- *Radio operator's certification (Roc-M)* also instructed by Agathe Gaulin in late November & early December: cancelled due to early snow storm and power outages.
- *Boating 2 & 3* blended format: cancelled due to no registrations.

The Self-study Radio operator's courses remain an interesting option for students who cannot attend in-person courses. Students register online, take the courses entirely online and, when they feel ready to write the exam, they set up a time and date with one of our Registered Examiners, mainly Agathe Gaulin, and they write the exam using our *GoToMeeting* web conferencing technology. Students study at their own pace and most of them do very well in the final exams. During this past 12-month cycle, 6 Gabriolans obtained their Roc-M in this manner, 11 persons from elsewhere in British Columbia, 2 from Ontario, 1 from Saskatchewan and 1 from Finland!

In early '23, your SEO was contacted to offer the Roc-M course to 2 high schools; one in Qualicum Beach and the other in Parksville. The students are in Outdoor education classes that include kayaking in open waters and the VHF radio course was considered a basic skill and certification to obtain. Agathe travelled

to Qualicum Beach on February 21st and March 1st to deliver this course to a group of 23 students (including the teacher) and all wrote and passed the Exam. The Parksville school opted for a full-day course on April 18th, immediately followed by the Exam. This was a better format as the students had greater retention of the material. All 11 students passed the Exam.

For the period between April 15th 2022 and the end of March 2023, Gabriola Squadron has administered **65 Roc-M exams** to students and **23 PCOC Exams**.

For the End-of Winter-Spring session '23, our Squadron offered again a series of Wednesday evening Workshops/Study sessions, this time in collaboration with the Gabriola Recreation Society, with sessions held in their Office/classroom space on North Road. This venue is perfect for our course offerings as we can store our large screen TV there, tables and chairs are set-up in advance, and the promotion done by the Rec Society helps put the word out to Gabriolans. Our March offering included:

- *Electronic Navigation* by Nigel Wells, held on March 1st: 8 participants.
- *Knots, Bends & Hitches for securing your boat* by Sean Lewis, assisted by Agathe Gaulin held on March 8th: 8 participants.
- *Marine Electrical Maintenance* by Chris Flynn, held on March 15th: 14 participants.
- *Boating 2 – Beyond the PCOC* instructed by Agathe Gaulin, held on March 23rd and 30th: 10 participants.

This series of Wednesday evening Workshops, Course study sessions and Exams continues into April and by all indications, will continue to be well attended.

In closing, I would like to reiterate that we have an extraordinary amount of instructional and boating expertise on this Island and I am committed to expand our pool of “instructional staff”. Facilitating a workshop or study session or Youth Camp activity station, using the tools we have accumulated and the instructional aids supplied by CPS National, is a great way to “test” one’s mettle instructing. In this next year, your SEO has plans of leaving the instruction to others and concentrate on organizing course programs and mentoring “new-to-CPS” instructors. This way, we’ll keep our Squadron “on the map” as an active Teaching Squadron! New boaters are asking for courses and Seminars to build and upgrade their boating and navigation skills. We must continue to deliver these to our Island boaters.

Respectfully submitted

Agathe Gaulin

Gabriola Squadron Educational Officer

Commander's Annual Report to the Squadron

The Year 2022-2023

This last year since our AGM in April of 2022 has been a good one mostly with some small disappointments:

Our small Squadron (together with Vancouver North) being winner of CPS' Best Squadron of the Year award,

Our Squadron's SEO, Agathe Gaulin being presented with the National CPS Howard Peck Volunteer of the Year award in Toronto,

Our Squadron's Communications Officer, and Privacy Officer, Don Butt having published the Squadron's newsletter Scuttlebutt for 25 years!

Our Squadron's SMO, Elaine Pearce having reached Life Member Status now and more than 20 years on the Squadron's Bridge.

Our Emissary Bridge Member, Bert ter Hart, canoeing and portaging 6000 km across Canada from the mouth of the Fraser River to New Brunswick, in a 16' canoe.

A great educational team led by Agathe Gaulin, offering:

- In-person Boating 2+3 courses, in person PCOC course, in-person marine radio (ROC(M) courses),
- Self study online PCOC and ROC(M) courses,
- a whole series of seminars and workshops (thank you Agathe, Elaine, Sean, John, Bullas, Gary and others),
- Our SEO Agathe offering in person courses in Parksville and Qualicum Beach to large groups of students.
- A very successful Boat Camp for Youth in 2022 with 25 youth learning about safe boating for two days. Another two-day Boat Camp for Youth in May 2023 with 11 youth participating. Both camps thanks to the help of practically all Bridge Members and other volunteers. At both Boat Camps, a boating simulator was continuously used by the students to learn.

Having our Squadron Educational Officer Agathe represent us at the National CPS AGM in Toronto.

Agathe now also being part of the CPS Committee developing the rebranding of CPS,

Successful boat safety checks (thank you Bob, Gary, Ivan, and Paul), with a high number of boats being checked in 2022, and the 2023 RVCCs still, and ongoing and guaranteed to be just as successful.

Completion of the Boaters Guide for Gabriolans (thank you Li, Agathe, Don, and others),

Articles and advertisements in the Gabriola SOUNDER (Thank you all who worked on these),

Microsite (website) of our Squadron being maintained on a regular basis and our courses advertised there (thank you Nigel and Agathe),

Presence at the Gabriola village during the Thanksgiving Weekend (Thank you Bob, Elaine, Gary and Li, and Don),

Presence at the Concert on the Green and the Salmon BBQ

Promotion our courses and talking to Gabriolans,

Provision of a new house for Li'l Gabe (thank you Nigel, Gary and Nigel),

The Completion of a first year (April to September 2022) of directing volunteers and volunteering ourselves to monitor a light trap at Page's dock on Silva Bay, counting and measuring the size of Dungeness crab larvae, a small part in a much larger project that exists to measure the health of the waters in the Salish Sea. This is a HAKAI Institute Project.

The start of a second year of directing volunteers monitoring the light trap at Page's dock,

All the above happening in the knowledge that we can count on our

- Financial Officer keeping our books in order (thank you Jude),
- our PRO maintaining contact with our sponsors and making new contacts (thank you Li),
- on Gary and Nigel installing our Sandwich Boards where needed (Thank you both), and on
- our SMO helping members out with their membership renewals (thank you Elaine).

- Bridge Members at large taking on new responsibilities (thank you Paul)

IN SHORT, IT IS A GREAT TEAM! And great teamwork.

Disappointments were:

Our membership numbers are too low. 46 at last count. This is a nation-wide CPS problem.

We have not had a Christmas Party since December 2019 because of COVID and risk of infections.

We have not had sufficient socials and activities socializing.

We do need a Squadron Secretary.

I am certain that we will increase our membership again, have more socials, and find a Secretary for the Bridge.

It was a wonderful year, a year to remember!

Respectfully submitted,

Jean-Pierre (John) Van Praet, Commander.

CANADIAN POWER AND SAIL SQUADRONS

CPS-ECP Financial Review Report

Gabriola Island
_____ Squadron / District

I / we have reviewed the Statement of Net Assets for Gabriola Island Squadron / District as at March 31, 20²³, the Statements of Receipts and Disbursements and Investment Activity, and supporting documents, for the year then ended.

I / we have completed the Financial Review Checklist as requested by CPS-ECP and will attach this report and the checklist to the financial statements.

During my / our review of the financial statements and supporting documentation, (tick one)



I / we noted the following discrepancies and irregularities:

bank balance and books differ by \$140

I / we noted no significant discrepancies or irregularities.

Signed:

Dated:

DocuSigned by:
Sandi Winter
26B05894C9CE4F7

5/22/2023

Chair, Squadron / District Financial Review Committee

CANADIAN POWER AND SAIL SQUADRONS

STATEMENT OF NET ASSETS

As of March 31 st, 2023

Gabriola Island

VIND
Squadron District

CURRENT ASSETS

A. CASH & INVESTMENTS (Totals from Journal columns)

- on hand and in bank accounts (from 8.0)	A.1	3,588.54	4,960.82
- funds at Nat'l Office (if any)	A.2		0.00
- investments (at cost) with Banks, Trust, etc. (from 8.0)	A.3	0.00	0.00

Total - Cash & Investments (add A.1 + A.2 + A.3) **A.** 3,588.54 4,960.82

B. ACCOUNTS RECEIVABLE (amounts owing to you)

B. _____ 0.00

C. INVENTORIES (course materials)

C. _____ 0.00

D. TOTAL CURRENT ASSETS (add A. + B. + C.)

D. 3,588.54 4,960.82

CURRENT LIABILITIES

E. ACCOUNTS PAYABLE (owed by you)

- amounts owed by you, other than to Nat'l Office	E.1		0.00
- account at Nat'l Office (if any)	E.2		0.00

Total - Accounts payable **E.** 0.00 0.00

NET ASSETS

F. NET ASSETS (subtract E. from D.) **F.** 3,588.54 4,960.82

Approved:

Treasurer: Jude Briscoe

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Jude Briscoe 5/20/2023
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Commander: John Van Praet
Name

DocuSigned by:
John Van Praet 5/21/2023
Signature Date
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Notice to Professional Accountants: this form does not include any fixed assets or accruals.

CANADIAN POWER AND SAIL SQUADRONS
STATEMENT OF RECEIPTS & DISBURSEMENTS

From April 1st, 2022 _____ to March 31st, 2023 _____

	0 Gabriola Islan Squadron VIND	0 District
	Current Year	Previous Year*
	\$	\$
1.0 RECEIPTS (Totals for year)		
1.1 Member Dues & Contributions	0.00	0.00
1.2 CPS-ECP Courses Conducted	4,875.90	6,968.20
1.3 Travel & Other Assistance Received	100.00	0.00
1.4 Meetings & Events	377.00	0.00
1.5 Newsletter & Other Advertising Revenue	850.00	400.00
1.6 Regalia Sales	0.00	0.00
1.7 Interest on Bank Account (include GST/HST and QST Recovery)	0.00	0.00
1.8 Other (Please specify) _____	0.00	25.00
1.9 Advances (received during the year)	0.00	0.00
1.0 TOTAL RECEIPTS for YEAR	6,202.90	7,393.20
2.0 DISBURSEMENTS (Totals for year, including GST/HST and QST)		
2.1 Course Materials	1,622.02	2,375.00
2.2 Examination Fees	0.00	190.00
2.3 Classroom Rentals	562.50	54.00
2.4 Meetings & Events	2,040.40	740.79
2.5 Travel & Accommodation	0.00	0.00
2.6 Newsletters & Publications	273.67	0.00
2.7 Advertising & Public Relations	1,852.69	1,247.60
2.8 Office, Postage & Stationery	1,003.40	223.94
2.9 Telephone & Communications	0.00	0.00
2.10 Training Aids & Equipment Purchases	0.00	0.00
2.11 Dues & Contributions (including donations)	0.00	1,000.00
2.12 Regalia Purchases	0.00	0.00
2.13 Interest & Bank Charges	0.00	0.00
2.14 Other (Please specify) <u>Storage Fees</u>	220.50	0.00
2.15 Advances (repaid/paid out during the year)	0.00	0.00
2.0 TOTAL DISBURSEMENTS for YEAR (including GST/HST and QST)	7,575.18	5,831.33
3.0 SURPLUS or (DEFICIT) (subtract line 2.0 from 1.0)	(1,372.28)	1,561.87
4.0 Net Change in From (out To) Investment Accounts (+/-)	0.00	0.00
5.0 CASH in Bank - Beginning of Fiscal Year	4,960.82	3,398.95 ←
6.0 CASH in Bank - End of Fiscal Year (Add line 3.0, 4.0 & 5.0)	3,588.54	4,960.82
Crosscheck: 6.0 CASH in Bank should be the same as reconciled balance "A.1" on the Statement of Net Assets		
7.0 TOTAL TAXES PAID (included in total disbursements)		
7.1 Total GST/HST paid	333.00	
7.2 Total QST paid	0.00	

Approved : Jude Briscoe
Treasurer : Name
 John Van Praet
Commander : Name

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 Jude Briscoe
 Signature
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 Date
 5/20/2023

DocuSigned by:
 John Van Praet
 Signature
 7217EE9BA64A4C1...
 Date
 5/21/2023

* Copy figures from last year's Statement to this column

**CANADIAN POWER AND SAIL SQUADRONS
STATEMENT OF INVESTMENT ACTIVITY**

April 1, 2022 to March 31, 2023

	0 Gabriola Island Squadron	VIND	0 District
		Current Year \$	Previous Year* \$
8.0 INVESTMENTS			
Balance in Investment Accounts, beginning of year		0.00	0.00
Interest etc. earned on Investments (+)		0.00	0.00
Transferred in from Cash Bank Account (+)		0.00	0.00
Transferred out to Cash Bank Account (-)		0.00	0.00
8.0 Balance in Investment Accounts, end of year		0.00	0.00



Approved :

Treasurer: Jude Briscoe

Name

DocuSigned by:
Jude Briscoe 5/20/2023
B8FC6F76D67344M...
Signature Date

Commander: John Van Praet

Name

DocuSigned by:
John Van Praet 5/21/2023
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Signature Date

* Copy figures from last year's Statement to this column

Gabriola Island Squadron



PO Box 71 Gabriola BC VOR 1X0

<http://powersquadron.gabriola.org/>

Google Gabriola Power Squadron



a unit of the Vancouver Island North District of Canadian Power & Sail Squadrons

Communications, Privacy, Scuttlebutt Editor Annual Report to the Squadron, 2023

Scuttlebutt was published regularly through the year at the usual schedule and is published five times a year/ It is circulated to the members via email, and posted on the Squadron microsite. I am told Chief Commander Peter Bolton is a regular reader.

Sadly I missed the valuable contribution since January that Bob Derksen had provided with help with his eyes spotting my spelling and grammatical errors in Scuttlebutt drafts. Thank you to our Educational Officer, Agathe, and Commander, Jean-Pierre for their articles, and to others who contribute to Scuttlebutt. Thank you everyone!

This completes my 25th year as Scuttlebutt Editor and it's time to pass the task on to Debbi Erdos. Scuttlebutt will be in excellent hands with her skills in computer graphics. Please let Debbie know if you are inspired to contribute. It has been an honour and privilege to have served the Squadron for so many years, and yes, it was fun!

Communications Committee has not met in person. However the responsibilities of the respective members were defined clearly during the year, which resulted in smooth sailing for Squadron activities.

Privacy – nothing to report

Respectfully submitted,

Don Butt, AP